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**EESSI – CDM 4.3

AWOD-Accidents at Work and Occupational Diseases

AW\_BUC\_15-v4.3.4

Claim interest for late payment

*BUC Guidelines*

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| **Milestone /****Component version** | **Publication Date** | **Changes/Corrections****Description** |
| V0.1 | 12/07/2017 | First draft of the document submitted for review to the AWOD Ad Hoc group |
| V0.2  | 01/08/2017 | Draft reviewed by the AWOD Ad Hoc group, improved with specified corrections |
| V0.99 | 04/12/2017 | Implemented changes and updates following the AC review. Version submitted for AC approval |
| V1.0 | 20/12/2017 | AC approved version |
| V4.1.0 | 24/06/2018 | Implemented patch in CO.7: more details in case of contestation of the individual claims if interest have been already withdrawn (Improvement request from PL) (JIRA EESSIDEV-12793)+ Adaptation for version 4.1.0 |
| V4.2.0 | 01/09/2019 | Performed patch changes to reference the new CDM version 4.2.0 |
| V4.2.1 | 23/07/2021 | Implementation of Change Request EESSI-8567: improvement the BUC guidelines and related SED guidelines |
| V4.3.0 | 31/08/2021 | Performed patch changes to reference the new CDM version 4.3.0 |
| V4.3.1 | 07/12/2021 | Links update |
| v4.3.4 | 30/04/2024 | Implementation of change request EESSI-12076 by adding a paragraph related to the attachments to the CO.6, CP.3, CP.5 and CP.8 steps. |

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# AW\_BUC\_15 – Claim interest for late payment

**Description:** As the Implementing Regulation dictates (Art. 68) from the end of the deadline period set out in Article 67(5) of the Implementing Regulation, interest can be charged by the creditor institution on outstanding claims, unless the debtor institution has made, within six months of the end of the month during which the claim was introduced, a down payment of at least 90 % of the total claim.

Therefore in case of late payment of a reimbursement claim, the Creditor Institution (through their Liaison Body) is entitled to claim interest for those individual claims not already covered by the down payment. AW\_BUC\_15 process follows the AW\_BUC\_05 process for the reimbursement of benefits in kind.

The reimbursement process AW\_BUC\_15 includes the main scenario, which uses DA020 (claim), DA021 (acknowledgement) and DA026 (information about the payment) and the alternative, optional scenarios, one for the credit note (DA022, DA022C, DA022R) and second for contestation of a claim (DA024, DA025).

Alternative, optional, scenarios can be executed several times in the same reimbursement process; therefore a loop for creating a specific initial SED (DA022, DA022C, DA024) and a reply (DA022R, DA025) was foreseen.

**The purpose of the references number in reimbursement SED:**

* Global references placed on the **global part of SED**, i.e. Global ILP reference number, Global COC\_ILP reference number, connects the SEDs on the global level, i.e. connects the DA024 (contestation) with the DA020 (claim);
* Individual references placed on the **individual part of SED**, i.e. Individual ILP number, Individual COC\_ILP number, connects the SEDs on individual level, i.e. connects individual contestation on DA024 with individual claim on DA020;
* Global references placed on the **individual part of SED**, i.e. Global ILP reference number, Global COC\_ILP reference number, connects the individual part with global part of SED, i.e. connects individual ILP claim on DA020 with global part of DA020 and connects the individual parts with global part of previous SEDs, i.e. connects individual COC\_ILP (DA024) not only with global part of DA024 but also with the global part of the original ILP claim (DA020).

**Legal base:** This Business Use Case document's legal base is described in the following Regulations

1. Basic Regulation (EC) No 883/2004
2. implementing Regulation (EC) No 987/2009

The following matrix specifies the SEDs that are used in this Business Use Case and documents the articles that provide the legal basis for each SED.

|  |  |  |
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| * **SED**
 | **Basic Regulation (883/04)** | **Implementing Regulation (987/09)** |
| **35** | **41** | **68** |
| DA020 - Claim Interest on Late Payment - Interest (ILP) | **✓** | **✓** | **✓** |
| DA021 - Acknowledgement of Claim Interest on Late Payment - Interest (ACK\_ILP) | **✓** | **✓** | **✓** |
| DA022 - Credit Note Interest on Late Payment - Interest (CRN\_ILP) | **✓** | **✓** | **✓** |
| DA022C - Contestation of Credit Note Interest on Late Payment (COC\_CRN\_ILP) | **✓** | **✓** | **✓** |
| DA022R - Reply to Contestation of Credit Note for Interest on Late Payment (RPY\_COC\_CRN\_ILP) | **✓** | **✓** | **✓** |
| DA024 - Contestation to Claim Interest on Late Payment - Interest (COC\_ILP) | **✓** | **✓** | **✓** |
| DA025 - Reply to Contestation on Claim Interest on Late Payment - Interest (RPY\_COC\_ILP) | **✓** | **✓** | **✓** |
| DA026 - Information on Payment - Interest (PAY\_ILP) | **✓** | **✓** | **✓** |

**Glossary of relevant terms used in AW\_BUC\_15:**

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| **Term used** | **Description** |
| *Case Owner* | The Case Owner is the Creditor Institution's Liaison Body that claims the interest for late payment on behalf of a Creditor Institution (or itself if it is the competent institution) as described by the Regulations |
| *Counterparty* | The Counterparty is the Debtor Institution's Liaison Body which received a claim for reimbursement and which presents a delay for the payment. The Counterparty receives from the Case Owner a claim for default interest in order to pay interest on late payment. |

# How to start this BUC?

In order to help you understand the AW\_BUC\_15 we have created a set of questions that will guide you through the main scenario of the process as well as possible sub-scenarios or options available at each step along the way. Ask yourself each question and click on one of the hyperlinks that will guide you to the answer. You will notice that in some of the steps where it is allowed to use the additional horizontal and administrative sub-processes they will be listed under the step description.

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| What is my role in the social security exchange of information I have to complete?  |
| If you are Creditor Institution's Liaison Body that claims the interest for late payment on behalf of a Creditor Institution (or itself if it is the competent institution) as described by the Regulations, this role is defined as the **Case Owner**.[I am the Case Owner.](#choose_CP)  (step CO.1) |
| If you are Debtor Institution's Liaison Body which received a claim for reimbursement and which presents a delay for the payment, your role will be defined as the **Counterparty**. The Counterparty receives from the Case Owner a claim for default interest in order to pay interest on late payment.[I am the Counterparty. (step CP.1)](#CO1) |

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| CO.1 Who do I need to exchange information with?  |
| As the Case Owner (Credit Liaison Body), your first step will be to identify the Counterparty (Debtor Liaison Body) by identifying the responsible Member State that you need to exchange information with. Then you have to identify the relevant Institution in the Member State that is responsible for the information you wish to exchange. The institution can be chosen only among the institutions responsible for the accident at work and occupational disease sector. It is not possible to choose more than one institution. This activity will define the Counterparty you will be working with in the exchange of information.[I need to identify the Counterparty.](#_CO.2_How_do)(step CO.2)[I have identified the Counterparty I need to contact.](#_CO.3__What)(step CO.3) |

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| CO.2 How do I identify the correct institution to exchange information with? |
| In order to determine the relevant Institution from another Member State you will need to consult the Institution Repository (IR). The IR provides an electronic record of all current and previous Competent Institutions by their roles, including Liaison Bodies that have been responsible for the cross border coordination of social security information for each of the relevant Member States.Please note that in case of the reimbursement process the only correct institution is the Liaison Body (art. 66 par.2 of IR).To access the IR please use the following link.[I have now identified the Competent Institution from the Member State I need to contact.](#_CO.3__What)  (step CO.3) |

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| CO.3 What should I do after I identified the participants? |
| You fill out 'Claim Interest on Late Payment' - [SED DA020](../BUC%20Specifications/SEDs/DA020.docx) by entering all the required global and individual data.The Global Part of the Claim includes a complete set of information, which allows to identify the claim in the next step of the exchange and which gives information about the summarized amount and number of individual claims, bank details necessary for the payment and date of submission. The Individual Part of the Claim is repeatable and includes information and amounts for the particular individual claims for which claim for late payment is introduced, with details about the person who received benefits in kind, references, including the original claim reference number based on which the claim for interest was issued and details of the individual ILP claim. DA020 can be sent only:* if the claims introduced on the DA010 (AW\_BUC\_05) are paid to the creditor Member State after the time limit set in the regulation
* within 6 month following the month during which the late payment was made.

Then you send 'Claim Interest on Late Payment' - [SED DA020](../BUC%20Specifications/SEDs/DA020.docx) to the Counterparty. The Counterparty receives SED DA020.[I have received 'Acknowledgement of Claim Interest on Late Payment' – SED DA021.](#_CO.4_What_should)(step CO.4) |
| Sub-process steps available to the Case Owner at this stage:[I want to remind the Case Owner of a SED or information that it needs to send to me (AD\_BUC\_07).](../Administrative_Sub-Processes/AD_BUC_07_Subprocess.docx) |

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| CO.4 What should I do, if I receive 'Acknowledgement of Claim Interest on Late Payment' - SED DA021? |
| The Counterparty send to you 'Acknowledgement of Claim Interest on Late Payment' - [SED DA021](../BUC%20Specifications/SEDs/DA021.docx). This is a confirmation that your claim has been received.If you have identified in your ILP claim (DA020) claims that have to be withdrawn or adjusted you have to create a ['Credit Note Interest on late payment - SED DA022’](../BUC%20Specifications/SEDs/DA022.docx) by entering all required data. DA022 can be issued even after the process has been finalized and information on payment has been received.* If the claims which you want to withdraw are already contested by the Counterparty on ‘Contestation to claim interest on late payment – interest – SED DA024’ you do not issue ‘Credit note Interest on late payment – SED DA022’. Claims will be withdrawn after you accept the contestation by replying on the ‘Reply to Contestation on Claim Interest on Late Payment – Interest - SED DA025’.

At this point, the Counterparty may either inform you about the payment of a claim or contest the individual claim. [How do I create “Credit note interest on late payment – SED DA022 (step CO.5)](#_CO.5_How_do)[I have received “Contestation to claim interest on late payment – interest DA024 (step CO.7)](#_CO.7_What_should) [I have received 'Information on Payment – Interest' - SED DA026 (step. CO.8)](#_CO.7__How) |
| Sub-process steps available to the Case Owner at this stage:[I want to remind the Case Owner of a SED or information that it needs to send to me (AD\_BUC\_07).](../Administrative_Sub-Processes/AD_BUC_07_Subprocess.docx) |

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| CO.5 How do I send the SED 'Credit Note Interest on Late Payment ' - SED DA022? |
| Optionally, if you have identified claims which you want to withdraw or adjust in the claim sent on DA020 you fill out 'Credit Note Interest on late payment – [SED DA022](../BUC%20Specifications/SEDs/DA022.docx) by entering all the required global and individual part. In the individual part you should mention only those individual claims which are to be withdrawn or adjusted from the claim SED DA020. You cannot include in the DA022 any new claims, if additional claims have to be introduced you have to start a new process and issue a new DA020. You do not issue DA022 if the claims are already contested by the Counterparty on “Contestation to claim interest on late payment – interest – SED DA024’.Then you send 'Credit Note Interest on Late Payment ' - [SED DA022](../BUC%20Specifications/SEDs/DA022.docx) to the Counterparty. DA022 can be issued more than once; therefore you can issue several credit notes for the same main claim, each time for individual claim or a part of an individual claim which was not contested or withdrawn with the previous credit note.The Counterparty receives the 'Credit Note Interest on Late Payment ' - SED DA022. Optionally the Counterparty may sent ‘Contestation of Credit note on late payment’ – SED DA022C.[I have received 'Contestation of Credit Note Interest on Late Payment ' - SED DA022C](#_CO.5_How_shall) (step CO.6) |
| Sub-process steps available to the Case Owner at this stage:[I want to remind the Case Owner of a SED or information that it needs to send to me (AD\_BUC\_07).](../Administrative_Sub-Processes/AD_BUC_07_Subprocess.docx) |

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| CO.6 What should I do, if I receive 'Contestation of Credit Note Interest on Late Payment ' - SED DA022C? |
| You have received the 'Contestation of Credit Note for Interest on Late Payment' - [SED DA022C](../BUC%20Specifications/SEDs/DA022C.docx), sent optionally by the Counterparty where the Debtor Liaison Body gives information about the contestation of the Credit Note. After you review the DA022C, then you create 'Reply to Contestation of Credit Note for Interest on Late Payment' - [SED DA022R](../BUC%20Specifications/SEDs/DA022R.docx) and give information about your reply on the contested individual credit notes. The replies have to apply to the reasons of contestation chosen by the Counterparty in the DA022C. DA022R can be issued more than once. All attachments supporting the reply must be attached to the individual part of the DA022R. An attachment that is not correctly referenced to a specific individual part might not be handled properly.The Counterparty receives 'Reply to Contestation of Credit Note for Interest on Late payment' – SED DA022R.The Counterparty may choose to send again the ‘Contestation of Credit Note Interest on Late Payment’ – DA022C. If you receive a new DA022C you have to create a new ‘Reply to contestation of Credit Note for interest on late payment' – SED DA022R.Unless you have received another ‘Contestation of Credit Note Interest on Late Payment’ – DA022C’ the loop for “credit note” ends here. [I have received another “Contestation of Credit Note Interest on Late Payment – SED DA022C (loop](#_CO.5_6_What)) (step CO6).[I have received “Contestation to Claim Interest on Late Payment – Interest' – SED DA024](#_CO.6__How) (step. CO7)[I have received 'Information on Payment – Interest' - SED DA026 (step. CO.8)](#_CO.7__How) |

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| CO.7 What should I do, if I receive 'Contestation to Claim Interest on Late Payment - Interest ' - SED DA024? |
| The Counterparty sends the 'Contestation to Claim Interest on Late Payment - Interest ' - [SED DA024](../BUC%20Specifications/SEDs/DA024.docx) to you.After you review the DA024, then you create a 'Reply to Contestation on Claim Interest on Late Payment – Interest'- [SED DA025](../BUC%20Specifications/SEDs/DA025.docx) specifying whether you accept or refuses the contestation. DA025 can be issued more than once. You may attach additional document to the DA025 justifying your reply and supporting the claim.* If the contestation is issued for claims already withdrawn on 'Credit note Interest on Late Payment – SED DA022’ then you have to refuse the individual contestations on DA025, by filling in the needed information on DA025. In this particular case, you should use the reply code 99 'Other' with the following comment: 'Interest already withdrawn'.

After receiving a contestation, only one reply can be sent for that contestation. All attachments supporting the reply must be attached to the individual part of the DA025. An attachment, that is not correctly referenced to a specific individual part, cannot be forwarded to the competent institution, and might not be handled properly.After a contestation was received, no payment of the individual claim can be expected until the contestation has been settled by both partiesThen you send the 'Reply to Contestation on Claim Interest on Late Payment – Interest' - SED DA025 to the Counterparty. The Counterparty receives the SED DA025. The counterparty may choose to send again the “Contestation to claim interest on late payment –SED DA024. If you receive a new DA024 you have to create a new 'Reply to Contestation on Claim Interest on Late Payment – Interest' - SED DA025.Unless you have received another 'Contestation to claim interest on late payment –SED DA024' the loop for “contestation” ends here.[I have received another Contestation to claim interest on late payment – SED DA024 (loop)](#_CO.76_What_should) (step CO.7)[I have received 'Information on Payment – Interest' - SED DA026 (step. CO.8)](#_CO.7__How) |
| Sub-process steps available to the Case Owner at this stage:[I want to remind the Case Owner of a SED or information that it needs to send to me (AD\_BUC\_07).](../Administrative_Sub-Processes/AD_BUC_07_Subprocess.docx) |

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| CO.8 What should I do, if I receive 'Information on Payment – Interest' - SED DA026? |
| You have received Information on ‘Payment – Interest’ - [SED DA026](../BUC%20Specifications/SEDs/DA026.docx). This is information about individual ILP claims for which the Counterparty decided to pay. DA026 can be sent more than once.DA026 is just information that payment will be done. An actual transfer of the money is done outside the system. Information about payment on DA026 should be sent for all ILP claims from DA020 which were not withdrawn on DA022 or contested on DA024. If the information about payment was received for all ILP claims which were not withdrawn or contested, the business use case ends here. |

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| CP.1 What should I do if I receive 'Claim Interest on Late Payment' - SED DA020? |
| After you have received 'Claim Interest on Late Payment' [- SED DA020](../BUC%20Specifications/SEDs/DA020.docx) from the Case Owner, first, you check if you are responsible for the business process in accordance with your national procedures.[I am responsible for the business process](#_CP.2_What_should_1) (step CP.2)[I am not responsible for the business process](#_CP.3_What_should_1) (step CP.3) |

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| CP.2 What should I do if I am responsible for the business process?  |
| After you have received 'Claim Interest on Late Payment' [- SED DA020](../BUC%20Specifications/SEDs/DA020.docx) from the Case Owner, you have to create 'Acknowledgement of Claim Interest on Late Payment' - [SED DA021](../BUC%20Specifications/SEDs/DA021.docx) by entering all the required information to confirm that you have received a request for a claim for interest for late payment.The acknowledgement on DA021 has to be sent to the Case Owner within 2 months from the date of which the DA020 has been received. After you have sent acknowledgement confirming that you have received the claim, you can either inform the Case Owner that you will pay for the claim by sending 'Information on Payment – Interest’ – SED DA026 or you can contest Individual Claim by sending ‘Contestation to Claim Interest on Late Payment – Interest’ – SED DA024.The Case Owner may also choose to withdraw or adjust the claims from the DA020 by sending ‘Credit note Interest on late payment – SED DA022’.[I want to send ’Information on Payment – Interest' - SED DA026’ (step CP.4)](#_CP.2_How_do)[I want to send ‘Contestation to Claim Interest on Late Payment – Interest – SED DA024 (step CP.5)](#_CP.3_How_do)[I have received “Credit note Interest on late payment – SED DA022’ (step CP.7 )](#_CP.3_5_What) |
| Sub-process steps available to the Case Owner at this stage:[I want to remind the Case Owner of a SED or information that it needs to send to me (AD\_BUC\_07).](../Administrative_Sub-Processes/AD_BUC_07_Subprocess.docx) |

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| CP.3 What should I do if I am not responsible for the business process?  |
| If your institution was chosen incorrectly as a recipient of SED DA020, you have to reject the SED with following steps:First you need to create the [''Acknowledgement of Claim Interest on Late Payment' - [SED DA021](file:///C%3A/Users/Briferi/Downloads/SEDs/DA021.docx)](../BUC%20Specifications/SEDs/DA011.docx) to confirm the receipt of the request and send it to the Case Owner.Then you need to send contestation for all of the individual claim on ‘Contestation to claim interest on late payment – interest’ - [SED DA024](../BUC%20Specifications/SEDs/DA024.docx) choosing as a reason option “99-Other” with additional explanation in section “Other” stating that the chosen institution is not correct to handle the case. All attachments supporting the reply must be attached to the individual part of the DA024. An attachment that is not correctly referenced to a specific individual part might not be handled properly.[I want to send ‘Contestation to Claim Interest on Late Payment – Interest – SED DA024 (step CP.5)](#_CP.3_How_do) |

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| CP.4 How do I send 'Information on Payment – Interest' - SED DA026’? |
| After you have reviewed the claim and you accept it you have to send ‘Information on payment – Interest’ SED [DA026](../BUC%20Specifications/SEDs/DA026.docx) by entering all the required information in the global and individual part. DA026 can be sent more than onceDA026 is just information that payment will be done. An actual transfer of the money is done outside the system. Information about payment on DA026 should be sent for all ILP claims from DA020 which were not withdrawn by the Case Owner on DA022 (Credit note) or contested by you on DA024. You may send DA026 several times, each time for a new batch of the individual claims which are to be paid.The case owner receives DA026. Partial payment of an individual contested claim is not possible. If an individual claim is in contestation, it cannot be paid in parts in the meantime. The contestation of an individual claim needs to be negotiated and, in the end, when a settlement has been reached, the whole (or partial, if some amounts are rightfully contested) claim needs to be paid at once. A payment of all individual claims that are not contested is possible: a global claim must be paid as soon as possible.Unless you need to send another DA026 or you have contested some of the claims on DA024 or the Case Owner send credit note on DA022, the business use case ends here. [I want to send another “Information on Payment – Interest’ SED DA026 (loop)](#_CP.2_How_do)  (step CP.4) |

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| CP.5 How do I send ‘Contestation to Claim Interest on Late Payment – Interest – SED DA024’? |
| After you have reviewed the claim and you do not agree with some of the individual claims which were included in DA020 you can contest it by sending ‘Contestation to Claim Interest on Late Payment – Interest – SED [DA024’](../BUC%20Specifications/SEDs/DA024.docx) with all the required information entered in the global and individual part. In the DA024 you have to indicate which individual claims (amongst the ones in SED DA020) are not accepted and for each individual claim the reason for the contestation must be provided. You may send DA024 several times, each time for a new batch of the individual claims which are contested. You may attach additional documents to the DA024 in order to justify your contestation. All attachments supporting the reply must be attached to the individual part of the DA024. An attachment that is not correctly referenced to a specific individual part might not be handled properly.It is possible also to contest only part of the individual claim.* + For both partial and full contestations, a new contestation for the same individual claim can be submitted only after having received an answer for the first one. In the new contestation of the same individual claim a different benefit can be contested each time.

Example: An individual claim can be contested partially:* + - A given benefit A contested cannot be contested again before receiving an answer to the contestation of benefit A;
		- A benefit B which was not contested in the same individual claim can be still contested after receiving the answer to the contestation of benefit A.
	+ After sending a contestation, only one reply can be received for that contestation
	+ After a contestation was sent, no payment of the individual claim is allowed until the contestation has been settled by both parties

You cannot send DA024 for claims which were already withdrawn by the Case Owner on DA025 (Credit note);DA024 can be issued even after the process has been finalized and information on payment has been sent. The case owner receives DA024. [I want to send another “Contestation to Claim Interest on Late Payment – Interest – SED DA024” (loop)](#_CP.3_How_do) (step CP.5)[I have received the ‘Reply to Contestation on Claim Interest on Late Payment – Interest’ SED DA025](#_CP.2_What_should) (step CP6) |
| Sub-process steps available to the Case Owner at this stage:[I want to remind the Case Owner of a SED or information that it needs to send to me (AD\_BUC\_07).](../Administrative_Sub-Processes/AD_BUC_07_Subprocess.docx) |

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| CP.6 What should I do if I receive 'Reply to Contestation on Claim Interest on Late Payment – Interest' -SED DA025? |
| After receiving 'Reply to Contestation to Claim Interest on Late Payment - Interest' – SED [DA025](../BUC%20Specifications/SEDs/DA025.docx) from the Case Owner, you review the document with the replies for your contestations. You may receive more than one DA025. The Case owner may accept or dispute your contestation.If you decide that you need to contest the claim again you have to send “Contestation to Claim Interest on Late Payment – Interest’ – SED DA024. If you accept the reply provided by the Case Owner on DA025 and you accept the claim you have to send information about the payment. Unless you receive another “Reply to Contestation on Claim Interest on Late payment – Interest – SED DA025’ the loop for “contestation” ends here.[I want to send another 'Contestation to Claim Interest on Late Payment – Interest – SED DA024](#_CP.3_How_do)' (step CP.5)[I want to send 'Information on Payment – Interest' - SED DA026’ (step CP.4)](#_CP.2_How_do) |

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| CP.7 What should I do if I receive 'Credit Note Interest on Late Payment'-SED DA022? |
| You have received 'Credit Note Interest on Late Payment – Interest' – [SED DA022](../BUC%20Specifications/SEDs/DA022.docx) where individual claims are requested to be withdrawn or adjusted in the ILP claim SED DA020. DA022 can be sent more than once. Therefore you can receive several credit notes for the same main claim, however each time for a new batch of individual claims.The individual part of DA022 should include only those individual claims which were mentioned in DA020 and which were not already contested by you on DA024If you agree with DA022 then all mentioned individual claims are withdrawn or adjusted in the ILP claim sent on DA020 and no reply is required. Optionally, if you do not agree with the credit note you can contest it by sending 'Contestation of Credit Note for Interest on Late Payment' - [SED DA022C](../BUC%20Specifications/SEDs/DA022C.docx)  where you give information about the contestation of the Credit Note. DA022C has to be issued if any new claims were added by the Case Owner on DA022 or claims already contested by you were included in DA022;I [want to send 'Contestation of Credit Note for Interest on Late Payment' – SED DA022C’](#_CP.4_How_do) (step CP.8) |

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| CP.8 How do I send 'Contestation of Credit Note for Interest on Late Payment' – SED DA022C’? |
| After you have reviewed the ‘Credit Note for Interest on late payment – [SED DA022](../BUC%20Specifications/SEDs/DA022.docx)’ and you decided that you do not agree with request to withdraw some of the claims or the claims included in the DA022 were already contested by a DA024 or DA022 includes new claims which were not included in DA020 you can contest it by sending ‘Contestation of Credit Note for interest on Late Payment – Interest – [SED DA022C](../BUC%20Specifications/SEDs/DA022C.docx)’ and entering all the required information in the global and individual part. DA022C can be sent more than once. You may attach additional documents to the DA022C in order to justify your contestation.All attachments supporting the reply must be attached to the individual part of the DA022C. An attachment that is not correctly referenced to a specific individual part might not be handled properly.You will receive the 'Reply to Contestation of Credit Note for Interest on Late Payment' –  [SED DA022R.](../BUC%20Specifications/SEDs/DA022C.docx)[I want to send another “Contestation of Credit Note for interest on late payment – SED DA022C](#_CP.4_How_do) (loop) (step CP.8)[I have received a ‘Reply to Contestation of Credit note for interest on late payment – SED DA022R’](#_CP.5_What_should) (step CP.9) |
| Sub-process steps available to the Counterparty at this stage:[I want to remind the Case Owner of a SED or information that it needs to send to me (AD\_BUC\_07).](../Administrative_Sub-Processes/AD_BUC_07_Subprocess.docx) |

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| CP.9 What should I do if I receive 'Reply to Contestation of Credit Note for Interest on Late Payment' -SED DA022R? |
| After you receive the 'Reply to Contestation of Credit Note for Interest on Late Payment' - [SED DA022R](../BUC%20Specifications/SEDs/DA022R.docx) from the Case Owner you review the document which gives information about the reply on the contested credit note. You may receive more than one DA022R.If you decide that you do not agree with the reply provided by the Case owner you may send again 'Contestation of Credit note for Interest on Late Payment – Interest’ – SED DA022C. If you agree with the explanations provided by the Case Owner then all mentioned individual claims are withdrawn or adjusted in the ILP claim send on DA020 and no reply is required.I [want to send 'Contestation of Credit Note for Interest on Late Payment' – SED DA022C’](#_CP.4_How_do) (step CP.8) |
| Sub-process steps available to the Counterparty at this stage:[I want to remind the Case Owner of a SED or information that it needs to send to me (AD\_BUC\_07).](../Administrative_Sub-Processes/AD_BUC_07_Subprocess.docx) |

# BPMN diagram for AW\_BUC\_15

Click [here](../BUC%20Specifications/BPMN_Diagrams/AW_BUC_15_Diagram.pdf) to open the BPMN diagram(s) for AW\_BUC\_15.

# Structured Electronic Documents (SEDs) used in the process

The following SED is used in AW\_BUC\_15:

* [SED DA020 - Claim Interest on Late Payment](../BUC%20Specifications/SEDs/DA020.docx) – Interest (ILP)
* [SED DA021 - Acknowledgement of Claim Interest on Late Payment](../BUC%20Specifications/SEDs/DA021.docx) – Interest (ACK\_ILP)
* [SED DA022 - Credit Note Interest on Late Payment](../BUC%20Specifications/SEDs/DA022.docx) – Interest (CRN\_ILP)
* [SED DA022C - Contestation of Credit Note Interest on Late Payment](../BUC%20Specifications/SEDs/DA022C.docx) (COC\_CRN\_ILP)
* [SED DA022R - Reply to Contestation of Credit Note for Interest on Late Payment](../BUC%20Specifications/SEDs/DA022R.docx) (RPY\_COC\_CRN\_ILP)
* [SED DA024 - Contestation to Claim Interest on Late Payment - Interest](../BUC%20Specifications/SEDs/DA024.docx) (COC\_ILP)
* [SED DA025 - Reply to Contestation on Claim Interest on Late Payment - Interest](../BUC%20Specifications/SEDs/DA025.docx) (RPY\_COC\_ILP)
* [SED DA026 - Information on Payment - Interest](../BUC%20Specifications/SEDs/DA026.docx) (PAY\_ILP)

# [Administrative sub-processes](#Horizontal_SEDs)

The following administrative sub-processes are used in AW\_BUC\_15:

* [AD\_BUC\_07\_Subprocess – Reminder](../Administrative_Sub-Processes/AD_BUC_07_Subprocess.docx)

The following sub-processes are used for the handling of exceptional business scenarios that arise due to the exchange of social security information in an electronic environment and can be used at any point in the process:

* [AD\_BUC\_11\_Subprocess – Business Exception](../Administrative_Sub-Processes/AD_BUC_11_Subprocess.docx)
* [AD\_BUC\_12\_Subprocess – Change of Participant](../Administrative_Sub-Processes/AD_BUC_12_Subprocess.docx)