**H020 – Claim for Reimbursement – Administrative Check/Medical Information**

The SED H020 is used to claim for reimbursement of justified costs of (effective amount of the expenses) of the medical information provided or medical examination(s) or administrative check(s) carried out in accordance with Article 87 (1-5) of Regulation (EC) No 987/2009 The SED H020 refers only to one person but can refer either to one or more administrative check(s), medical information or medical examination(s) concerning that person. As a rule each of those were first requested in separate cases (each in separate H\_BUC\_08 or H\_BUC\_10). Please, draw your attention to ensure correct reference(s).

The SED can therefore cover either one claim only (where the global claim concerns expenses for one of them) or several claims added together (where the global claim is the total sum/collection of several claims, concerning one person).

 The claim consists of the global part and the part referring to (each) claim. The global part of the claim consists of the names of the creditor and debtor institutions, claim amount and bank details (limited to IBAN and BIC-SWIFT) and global reference no stated by the creditor institution which means that in particular the details of creditor and debtor are the same in reference to any claim included. Please double-check as it may be the case that it is not relevant to send all claims concerning the person concerned to one debtor institution (as different institutions might have requested each of administrative check/medical information/examination) or pay reimbursement to one account. If there are more than one cases covered, then each of them is described in a separate/ additional block. Most details concerning the subject(s) of the reimbursement are mandatory. Identification of a payment of each claim usually equals to (national) invoice number (plus eventual further data like the particular case number). The creditor institution may optionally indicate the date of due payment (while not specified by Regulations, it usually is agreed bilaterally).

It is possible to add attachments to SED H020.

In order to see the content and explanatory notes of SED H020 please click [here](Forms/H020_en.htm).