**DA074 – Decision on the Refund of Overpayment**

**Purpose of the SED:**

The SED DA074 is used to send a decision on the refund of overpayment.

This SED is always sent by the Debtor Liaison Body which has to decide how to refund the identified and accepted overpayments.

Acronyms used in DA074:

* IO – identification of overpayment;
* RPY\_IO – reply to identification of overpayment.

Reimbursement SEDs includes 2 parts: global and individual.

Global part of DA074 includes following mandatory fields:

* **Reference number:**
	+ “Global IO Reference Liaison Body” – a reference number of the IO specified in the DA071, which should be copied without any change;
	+ “Global decision IO reference Debtor Liaison Body” – a reference number of the decision which allows to identify the reply in any future communication (links the SEDs). It is a unique number for given decision and is repeated subsequently in the following SEDs at the global and at the individual level of SED;
* **Total number of individual decision IO’s**  – which summarize the number of individual decisions and should be equal to the number of repeated (⭮) individual parts;
* **Total amount of individual overpayments** – which summarize the amounts of the overpayments specified in each individual part (refund overpayments field);
* **Method of refund** – with information about the method which should be used in order to settled the identified overpayment amounts with a following choice:
	+ Bank transfer - to be chosen if the amount has to be repaid. Details about the account number has to be provided;
	+ Offsetting against an on-going reimbursement claim – the ongoing claim reference number (“Global CLA reference Creditor Liaison Body”) has to be provided;
	+ Offsetting against a future reimbursement claim – the information about the claim for which amounts are to be used will be provided in the next AW\_BUC\_05 process;
* **Date of submission** – with a date on which DA074 is submitted by the Debtor Liaison Body.

Individual part of DA074, which can be repeated (⭮), allows to provide information about each individual decision about the IO and includes following mandatory fields:

* **ID Creditor / Debtor Institution** – copied from the DA071 - with identification data (Institution ID, institution name) either of the institution of the place of residence / stay which provided benefits and requested reimbursement (Creditor) or the competent institution which issued entitlement document and is responsible for covering the cost of the benefits (Debtor);
* **References** – a set of references which allows to identify the replies to overpayments on global and individual level and connect it with the IO, including:
	+ “Global IO Reference Liaison Body” - a reference number of the IO specified in the global part of DA071, which allows to link the individual replies to IO with the global IO (DA071) and should be copied without a change;
	+ “Global RPY\_IO reference Liaison Body” – a reference number of the RPY\_IO specified in the global part of DA073 which allows to link individual replies with the global part of DA073 and should be copied without a change;
	+ “Global decision IO reference Debtor Liaison Body” - a reference number of the decision IO specified in the global part of DA075 which allows to link individual decisions with the global part of DA074 and should be copied without a change;
	+ “Individual IO number Liaison Body” – a reference number of the individual IO specified in the individual part of DA071 which allows to link the individual decision IO (DA074) with individual IO (DA071) and should be copied without a change;
	+ “Individual RPY\_IO number Liaison Body” – a reference number of the individual reply to IO specified in the individual part of DA073 which allows to link the individual decision IO (DA074) with individual reply IO (DA073) and should be copied without a change;
	+ “Individual IO decision number Debtor Liaison Body” - a reference number of the individual decision IO which allows to identify the replies in the next steps of the exchange and in any future communication (links the SEDs). It is a unique number for given reply and is repeated subsequently in the following SEDs at the individual level of SED.
* **Refund period** – the period for which the overpayment has been identified;
* **Refund amount** – the amount of the overpayment which has been identified;
* **Person receiving benefits** – an information about the person who received the benefits in kind.

It is not possible to add attachments to DA074.

In order to see the content and explanatory notes of SED DA074 please click [here](Forms/DA074_en.htm).