### DA031 – Application for Cash Benefits

**Purpose of the SED:**

This SED states for Application for Cash Benefits based on articles 36(3) and 21 of Regulation (EC) No 883/2004, 33(1) and 27 (3) (8) (10) of Regulation (EC) No 987/2009.

The conditions for starting the process described in the guidelines concerning AW\_BUC\_06a are fulfilled so the SED DA031 needs to be issued and sent to the counterparty together with the required medical certificate. As a rule the medical certificate sent in attachment is the Basic Medical Report (former E 116 form) issued free of charge. It may be bilaterally agreed otherwise as to the form required. Please, crosscheck that the medical certificate covers information about respective incapacity for work and its probable duration.

For general remarks applicable to all the AWOD SEDs click [here](%20AWOD_SEDs_General_Remarks.docx).

**Data required:**

Specific mandatory fields in DA031 (without which SED should not be send):

* 5.1 “The insured person mentioned above applied for cash benefits on” – date of the application;
* Period of incapacity for work – either fixed or open (Open-Ended Period or End date of the period is unknown)
* 5.2.1.1 „Start Date” – start date of the incapacity for work.

Note that:

* While the claimant resides or stays outside the competent Member State it is necessary to provide address where the decision or any other related correspondence will most probably reach him/her (2.1);
* It is strongly recommended that the institution of the place of residence/stay states the exact duration (fixed period including start date and end date) of the person’s incapacity for work in order to enable the competent institution to pay cash benefits for the proper duration at once and without delay. Open period/ Type: Open-Ended Period may result in payment till the day of issue of the medical certificate or be postponed till the end date is established Open period/ End date of the period is unknown ( period of incapacity for work ended, is not known and cannot be provided ) is not relevant at all (5.2);
* When known that the claimant’s incapacity for work will last longer than the duration stated in the institution’s medical certificate to be attached to SED DA031, a new SED DA031 should be sent and this will be done in a separate BUC but as an option, one may refer to the previous SED DA031 or incapacity for work period in the additional information section (6.1).

[In order to see the content and explanatory notes of SED DA031 please click here.]( Forms/DA031_en.htm)