**DA024 – Contestation to Claim Interest on Late Payment - Interest**

**Purpose of the SED:**

* The SED DA024 is used to send a contestation to claim interest on late payment.DA024 cannot be sent for claims which were already withdrawn by the Creditor Liaison Body (Case Owner) with the “'Credit Note Interest on Late Payment'- SED DA022”;
* DA024 can be sent several time, each time for a new batch of the individual claims which are contested;
* DA024 can be issued even after the process has been finalized and information on payment has been received.

Acronyms used in DA024:

* ILP – interest on late payment;
* COC\_ILP – contestation to claim interest on late payment

Reimbursement SEDs includes 2 parts: global and individual.

Global part of DA024 includes following mandatory fields:

* **Reference numbers:**
	+ “Global ILP Reference Creditor Liaison Body” – a reference number of the ILP claim specified in the DA020, which should be copied without any change;
	+ “Global COC\_ILP Reference Debtor Liaison Body” – a reference number of the contestation to ILP claim which allows to identify the contestation in the next steps of the exchange and in any future communication (links the SEDs). It is a unique number for given contestation and is repeated subsequently in the following SEDs at the global and at the individual level of SED.
* **Total number of individual contestations** – which summarize the number of individual contestation and should be equal to the number of repeated (⭮) individual parts;
* **Total amount of contestations** – which summarize the amounts of the contested ILP claim which are specified in each individual claim;
* **Date of submission** – with a date on which DA024 is submitted by the Debtor Liaison Body (Counterparty).

Individual part of DA024, which can be repeated (⭮), allows to provide information about contestation for each individual ILP claim and includes following mandatory fields:

* **ID Creditor / Debtor Institution** – copied from DA020 – with identification data (Institution ID, institution name) either of the institution of the place of residence / stay which provided benefits and requested reimbursement (Creditor) or the competent institution which issued entitlement document and is responsible for covering the cost of the benefits (Debtor);
* **References** – a set of references which allows to identify the COC\_ILP on global and individual level and connect it with the previous SEDs, including:
	+ “Global ILP Reference Creditor Liaison Body” – a reference number of the ILP claim specified in the DA020, which allows to link individual COC\_ILP with the original ILP claim (DA020) and should be copied without a change;
	+ “Global COC\_ILP Reference Debtor Liaison Body” – a reference number of the COC\_ILP specified in the global part of DA024 which allows to link individual contestations with the global part of DA024 and should be copied without a change;
	+ “Individual ILP number Creditor Liaison Body” – a reference number of the individual ILP claim specified in the individual part of DA020 which allows to link the individual COC\_ILP (DA024) with individual ILP claim (DA020) and should be copied without a change;
	+ “Individual COC\_ILP Number Debtor Liaison Body” - a reference number of the individual COC\_ILP which allows to identify the contestation in the next steps of the exchange and in any future communication (links the SEDs). It is a unique number for given individual contestation and is repeated subsequently in the following SEDs at the individual level of SED.
* **Person receiving benefits** – copied from DA020 – an information about the person who received the benefits in kind;
* **Reasons for contestation** – with a list of predefined reasons:
	+ 01 – We are not concerned by the initial claim – should be chosen if the ILP claim is issued for the incorrect institution. If this reply is chosen details about the contestation must be provided in the free text field;
	+ 02 – Down payment made – should be chosen if the ILP claim has been introduced for claims for which down payment has been made and the deadline for payment was extended to 36 months. If this reply is chosen a date must be provided;
	+ 03 – Initial claim paid in time – should be chosen if the ILP claim has been paid within the deadlines specified in the regulations. If this reply is chosen a date must be provided;
	+ 04 – Initial claim contested in time – should be chosen if the ILP claim has been introduced for the claims for which the deadline for payment was extended to 36 months due to the contestation. If this reply is chosen a date must be provided;
	+ 05 – Late submission ILP – should be chosen if the ILP claim has been introduced after the deadline, i.e. after the 6 month following the month during which the late payment was made. If this reply is chosen a date must be provided;
	+ 99 - Other – should be chosen if none of the reasons available is applicable and it is a free text field. If this reply is chosen details about the other reason must be provided in the free text field;

It is possible to choose only one reason among the ones available. If the contestation reason is different for each individual claim you have to issue several DA024 each for new batch of individual claims with reason which applies, i.e. DA024 is issued for 10 individual claims with reason no 01, another DA024 is issued for next [new] 10 individual claims with reason no 02, etc.

* **Amount contested** - the amount of contested ILP claim. This amount can be either equal to the amount of the individual claim specified in DA020 or only partial if the contestation is issued only for part of the claim. This amount is being summarized in the **Total amount of contestations** in the global part.

It is possible to add attachments to DA024. Especially the proof to support the reasons for contestations.

In order to see the content and explanatory notes of SED DA024 please click [here](Forms/DA024_en.htm).