### DA015 – Reply to Information on Down Payments - Benefits in Kind (RPY\_IDP)

**Purpose of the SED:**

The SED DA015 is used to reply to a proposition of down payment.

* DA015 has to be sent within 6 months of the end of the month during which the claim on DA010 is introduced. In the absence of a reply within the given time frame the down payment are considered as accepted;
* If your Member State has made a general statement that it accepts down payments such payments are automatically considered to be accepted. In this case the reply on DA015 has to be also sent to the Debtor Liaison Body. The list of a list of Member States that have stated they accept down payment is prepared by the Audit Board;
* If the down payments are accepted the deadline for the payment of claims is 36 months following the month in which the claim on DA010 was introduced.

Acronyms used in DA015:

* CLA – claim for reimbursement
* IDP – information on down payments
* RPY\_IDP – reply to information on down payment

DA015 includes following mandatory fields:

* **Reference numbers:**
	+ “Global CLA reference Creditor Liaison Body” – a reference number of the claim specified in the DA010, which should be copied without any change;
	+ “Global IDP reference Debtor Liaison Body” – a reference number of the information on down payment (IDP) specified in DA014, which should be copied without any change;
	+ “Global RPY\_IDP reference Creditor Liaison Body’ – a reference number of the reply to information on down payment which allows to identify the reply in the next steps of the exchange and in any future communication (links the SEDs).
* **Down payment percentage of total amount of benefits** - the value of percentage offered by the Debtor Liaison Body;
* **Reply**  - with a choice between down payment accepted / not accepted;
* **Date** **of submission** – with the date on which DA015 is submitted by the Creditor Liaison Body.

It is not possible to add attachments to DA015.

For general remarks applicable to all the AWOD SEDs click [here](AWOD_SEDs_General_Remarks.docx).

[In order to see the content and explanatory notes of SED DA015 please click here.](Forms/DA015_en.htm)