### DA012C – Contestation of Credit Note (COC\_CRN)

**Purpose of the SED:**

This SED DA012C is used to send a contestation of credit note.

Acronyms used in DA012C:

* CLA – claim for reimbursement
* CRN – credit note;
* COC\_CRN – contestation of credit note

Reimbursement SEDs includes 2 parts: global and individual.

Global part of DA012C includes following mandatory fields:

* **Reference numbers:**
	+ “Global CLA reference Creditor Liaison Body” – a reference number of the claim specified in the DA010, which should be copied without any change;
	+ “Global CRN reference Creditor Liaison Body” – a reference number of the credit note for claim specified in the DA012, which should be copied without any change;
	+ “Global COC\_CRN reference Debtor Liaison Body” – a reference number of the contestation to credit note for claim which allows to identify the contestation in the next steps of the exchange and in any future communication (links the SEDs). It is a unique number for given contestation and is repeated subsequently in the following SEDs at the global and at the individual level of SED.
* **Total number of credit notes contestations** – which summarizes the number of individual contestation to credit notes and should be equal to the number of repeated (⭮) individual parts;
* **Total amount of credit notes contestation** – which summarizes the amounts of the claim which withdrawal or adjustment was contested;
* **Date of submission** – with a date on which DA012C is submitted by the Debtor Liaison Body (Counterparty).

Individual part of DA012C, which can be repeated (⭮), allows to provide information about each individual claim which withdrawal or adjustment was contested and includes the following mandatory fields:

* **ID Creditor / Debtor Institution** – copied from DA012 – with identification data (Institution ID, institution name) either of the institution of the place of residence / stay which provided benefits and requested reimbursement (Creditor) or the competent institution which issued entitlement document and is responsible for covering the cost of the benefits (Debtor);
* **References** – a set of references which allows to identify the COC\_CRN on global and individual level and connect it with the previous SEDs, including:
	+ “Global CLA Reference Creditor Liaison Body” – a reference number of the claim specified in the DA010, which allows to link individual COC\_CRN with the original claim (DA010) and should be copied without a change;
	+ “Global CRN Reference Creditor Liaison Body” – a reference number of the CRN specified in the DA012, which allows to link the individual COC\_CRN to global CRN (DA012) and should be copied without a change;
	+ “Global COC\_CRN Reference Debtor Liaison Body” – a reference number of the COC\_CRN specified in the global part of DA012C which allows to link the individual contestation with the global part of DA012C and should be copied without a change;
	+ “Individual CLA number Creditor Liaison Body” – a reference number of the individual claim specified in the individual part of DA010 which allows to link the individual COC\_CRN (DA012C) with individual claim (DA010) and should be copied without a change;
	+ “Individual CRN number Creditor Liaison Body” – a reference number of the individual CRN specified in the individual part of DA012 which allows to link individual COC\_CRN (DA012C) with individual CRN (DA012) and should be copied without a change;
	+ “Individual COC\_CRN Number Debtor Liaison Number” – a reference number of the individual COC\_CRN which allows to identify the contestation in the next steps of the exchange and in any future communication (links the SEDs). It is a unique number for given individual COC\_CRN and is repeated subsequently in the following SEDs at the individual level of SED.
* **Person receiving benefits** – copied from DA010 – an information about the person who received the benefits in kind;
* **Credit note contestations reasons** – with a list of predefined reasons:
	+ 01 – Corresponding claim not found – should be chosen if the credit note was issued for claim which cannot be identified based on the reference numbers provided by the Creditor Liaison Body;
	+ 02 – Credit amount exceeds the claim amount – should be chosen if the total amount credit notes in DA012 exceeds the total claim amount in DA010;
	+ 03 – The claim has been contested – should be chosen is the claim has been already contested with ‘Contestation of Individual Claim – Benefits in Kind (COC)’ DA016 SED;
	+ 99 – Other – should be chosen if none of the reasons available is applicable and it is a free text field;

It is possible to choose only one reason among the ones available. If the contestation reason is different for each individual credit note you have to issue several DA012C each for new batch of individual credit notes with reason which applies, i.e. DA012C is issued for 10 individual credit notes with reason no 01, another DA012C is issued for next [new] 10 individual credit note with reason no 02, etc.;

* **Amount contested**  - the amount of the withdrawn claim which is contested. This amount can be either equal to the amount of the individual credit note specified in DA012 or only partial if the contestation is issued only for part of the credit note. This amount is being summarized in the **Total amount of credit notes contestation** in the global part.

It is possible to add attachments to DA012C.

For general remarks applicable to all the AWOD SEDs click [here](AWOD_SEDs_General_Remarks.docx).

[In order to see the content and explanatory notes of SED DA012c please click here.](Forms/DA012C_en.htm)