### DA011 – Acknowledgment of Claim for Reimbursement - Benefits in Kind (ACK\_CLA)

**Purpose of the SED:**

This SED DA011 is used to acknowledge that the claim has been received.

Acknowledgment should be sent as soon as possible. Not later than within 2 months from the date of which the claim has been received (art. 18 par. 2 Decision S9). The verification preceding the issue of the DA011 should be limited to the minimum, i.e.:

* Check if the total number of individual claims is equal to the repeated individual claims;
* Check if the total interest amount is equal to the sum of all amounts in the repeated individual parts.

Acknowledgement does not include the individual part, as it is enough to confirm that the claim has been received for a specific number of claims and amount corresponding to the claim on DA010.

Even if the acknowledgement is sent on DA011 is does not mean that claim is accepted, Debtor Liaison Body is still entitled to issue a contestation.

Acronyms used in DA011:

* CLA – claim for reimbursement;
* ACK\_CLA – acknowledgement of the claim.

DA011 includes following mandatory fields:

* **Reference numbers:**
	+ “Global CLA reference Creditor Liaison Body” – a reference number of the claim specified in the DA010, which should be copied without any change;
	+ “Global ACK\_CLA reference Debtor Liaison Body” – a reference number of the acknowledgement of the claim. It is a unique number of the acknowledgement of claim given by the Debtor Liaison Body.
* **Total number of individual claims** – which is a summarized number of individual claims copied from the DA010;
* **Total amount of benefits** – which is a summarized amounts of the benefits copied from the DA010;
* **Dates**:
	+ Date of receipt – with a date on which the claim was received (as it might vary from the Date of submission provided in DA010 by the Creditor Liaison Body);
	+ Date of submission - with a date on which DA011 is submitted by the Debtor Liaison Body (Counterparty).

It is not possible to add attachments to DA011.

For general remarks applicable to all the AWOD SEDs click [here](AWOD_SEDs_General_Remarks.docx).

[In order to see the content and explanatory notes of SED DA011 please click here.](Forms/DA011_en.htm)