## SED F016 Request for discharge of benefits

The SED is used in the following situations:

* SED F016 is used for the situation where the person to whom the family benefits are provided for does not use the benefits for the maintenance of the children. In this situation the competent Institution shall discharge its obligations and provide the benefits to a natural or legal person who is maintaining the child(ren). The request for discharging of benefits comes from the Institution in the Member State where the family resides.
* SED F016 can also be used in situations where the family benefits are paid to the person who is covered by the Member States legislation other than where the family members are residing and also in the situation where the family benefits are paid to the person who is living in the same Member State as the child(ren). The person who considers that the person to whom the family benefits are paid does not use the family benefits for the maintenance of the child(ren) can contact the Institution of the Member State where the child(ren) is residing and ask for the discharge of benefits from the competent Member State.

How to fill in the SED:

Case numbers:

The case number of the sending Institution is mandatory. The case number of the receiving Institution can only be filled in if known by the sending Institution. Otherwise, it will be communicated in the reply.

Reason for request/Legal grounds:

Indicate the reason/legal grounds for the request, e.g. the spouse who considers that the employed person to whom the family benefits are paid does not use the family benefits for the maintenance of the children, has contacted the Institution of Member State where the child(ren) are residing and asked for the discharge of benefits from the competent Member State.

Statement/Legal grounds:

This is the statement of the person who states that the present beneficiary does not use the family benefits for the maintenance of the child(ren). This can be a summary of the facts that the person concerned has given.

Present beneficiary:

This is the person to whom the benefits are paid at the moment. This can be either the person covered by the system of the competent State (the Member State from which the Family benefits in question are paid) or this can also be the spouse or other person who resides with the children in the Member State who is making the request.

The mandatory fields to be filled in by the Institution, in case the information in the SED you are replying is otherwise correct, are fields of identification items family name(s), forename(s), date of birth, sex. Town of birth is necessary for several Member States to identify the person without PIN. During electronic exchange of information town of birth is mandatory field, if the person is not identified with PIN of the counterparty. If the town of birth is not known, write "unknown" in that point. If the person's family name at birth is different from the father's or mother's family name, then mention the father's or mother's family name at person’s birth. Person may have different type of addresses; if he is employed outside of the country of residence, he may have address of stay e.g. address of the country he is employed. There are several fields in this section you may need to repeat, to repeat these fields copy/paste them.

Requested beneficiary:

In this point it should be indicated to which legal or natural person the benefits that are requested to be discharged and should be paid to. Only one box should be ticked. Depending on the choice the identification data is filed in either in points - Information on spouse/partner, Information on other person, Claiming authority or Information on child(ren).

Information on spouse /partner /Information on other person/ child(ren):

The mandatory fields to be filled in by the Institution are fields of identification items family name(s), forename(s), date of birth, sex. Fill in the possibly missing PINs, if forthcoming. Town of birth is necessary for several Member States to identify the person without PIN. During electronic exchange of information town of birth is mandatory field, if the person is not identified with PIN of the counterparty. If the town of birth is not known, write "unknown" in that point. If the person's family name at birth is different from the father's or mother's family name, then mention the father's or mother's family name at person’s birth. Person may have different type of addresses; if he is employed outside of the country of residence, he may have address of stay e.g. address of the country he is employed. There are several fields in this section you may need to repeat, to repeat these fields copy/paste them.

Claiming authority:

To be filled in only if the child(ren) is in care of an Authority, Organisation or Department which is claiming and entitled to family benefit, this point can be expanded to include additional information up to 255 spaces.

[In order to see the content of the SED F016 together with the explanatory notes please click here](Forms/F016_en.htm)