## SED R014: ‘Reply to request for information’

This SED is the reply to the R012 – Request for information SED.

The reply may provide:

* the requested information;
* additional information to correct information already provided in the R012;
* an explanation that the required information is not available; or
* reasons why the information cannot be provided.

If the Case Owner hasn’t provided you with the information you need in order to deal with the request, contact them asking them to provide it.

In every case you need to complete the section about who it concerns.

Please note that:

* Where the request concerns a Person, you have to complete the details of the individual about whom information is requested. The nationality in this section can be repeated if the individual has dual nationality.
* Where it concerns an Employer, provide the Employer details.
* Where you cannot provide the information requested, complete Section '*No information*' to show that:
* No information is available or
* You cannot provide the information for one of the following reasons (Article 76(3) of Regulation (EC) No 987/2009 applies):
* Article 76(3)(a) - the information could not be obtained for recovery of similar claims in the requested state;
* Article 76(3)(b) - the information would disclose commercial, industrial or professional secrets;
* Article 76(3)(c) - disclosure of the information would prejudice the security or be contrary to the public policy of the requested state.
* Where further information is available or you are correcting information provided by the Case Owner, you need to complete the following sections as appropriate:
* '*Further information concerning a deceased person*',
* '*The person or employer concerned is bankrupt or insolvent*',
* '*Identity of person or employer concerned*',
* '*Address*',
* '*Financial information*'
* You should add any additional information you think is valuable and pertinent to the case.
* You can add attachments to R014.

In order to see the content and explanatory notes of the SED R014 please click [here.](../../OLD_Forms/R014_en.htm)