**SED R003 – Decision on deductions from arrears/ongoing payments**

This SED is used by the applicant institution to either accept or reject an offer of offsetting by the requested institution. If the information in SED R002 says that offsetting is not possible, there is no need to send R003.

The sections ‘*Person*’ and ‘*Acceptance*’ are mandatory. Tick the relevant box under ‘*Acceptance*’ to show whether you accept deduction from arrears and/or from ongoing payments. If you cannot accept the offer you can add comments to R003 but the best solution may be to get in touch with the other institution by using Sub-process H\_BUC\_01 or outside EESSI to look for other options. If you both find a solution for offset, the requested institution will send R004 (Notification of payment) to inform you that money was transferred to the account given in SED R001.

It is possible to add attachments to R003.

In order to see the content and explanatory notes of the SED R003 please click [here](../../OLD_Forms/R003_en.htm).