**H120 - Request for Medical Information / Information on Estimated Costs**

**Purpose of the SED:**

SED H120 is used by the competent institution of one Member State to request the institution of the place of residence/stay of another Member State to provide medical evidence or to carry out medical examination of the person concerned in accordance with the procedures laid down by the legislation of the Member State of residence/stay.

The medical examination shall be carried out in accordance with the procedures laid down by the legislation of the requested institution (of place of residence/stay). The requesting institution shall inform the requested institution of any special requirements, if necessary, to be followed and points to be covered by the medical examination. The requested institution provides the required medical evidence or informs about the outcomes of the requested medical examination and, when relevant, issues a requested medical report to be attached to the main reply. The requesting institution is bound by the findings of the requested institution.

SED H120 may be used in two communications where prior to the said request the competent institution first requests information on the estimated costs of providing medical evidence or carrying out a medical check from the institution of the place of residence/stay.

**Data required:**

Although not mandatory, please provide the contact address of the person any additional contact details (phone no, e-mail) if available so the institution of place of residence/stay is able to invite the person to the medical examination.

The SED can be used in more than one sector (i.e. sickness cash benefits, long term care benefits, AWOD cash benefits, family benefits), therefore it is essential (and mandatory) to indicate in regard to which it is sent. As in some Member States different institutions deal with different types of benefits, if the benefit is not listed (e.g. lump-sum compensation in respect of accident at work or occupational disease), it is recommended to give such information in “other” or in “additional information section”.

It is also mandatory to specify whether you request to be first informed about the estimated costs of medical evidence/examination or to carry out the medical examination or to send the medical information/evidence. In each case please, provide as much details as possible including the name of required medical report.

If you first decide to request information about the possible expenses of providing medical evidence or carrying out a medical examination and now want to ask for the medical check to be carried out, please make sure the explicitly mark your approval of the previously estimated costs in the respective field.

Description (special requirements to be followed and points to be covered) of the requested medical examination is not mandatory but crucial to ensure that the reply meets the needs of the competent institution. It can be specified in dedicated field or it may also refer to an attachment containing the said description or national form to be filled in (provided that this national form has been agreed on basis of a bilateral agreement between institutions);

It is mandatory to indicate period in regard to which the request is sent. When medical examination is requested to confirm incapacity for work for a specific period then it is recommended to fill in both the beginning date and the end date of the period concerned, in order to ensure that the report will cover the whole period.

It is also mandatory to state if you agree to cover the costs of the medical evidence/examination – it is not applicable if both institutions will use the outcomes.

Information concerning particular benefits (awod, family) are not mandatory but shall be provided when the request is sent in regard to specified benefit.

Please, attach relevant medical reports or certificates or any other document relevant for the requested medical evidence/ examination (e.g. when medical examination is requested in relation to incapacity for work in peculiar period certified on medical certificate issued in Member State of place of residence or stay, it is recommended to attach a copy of this medical certificate).

It is possible to add attachments to SED H120. Please note that if the medical documentation and medical reports (containing sensitive data) are attached to this SED, the SED must be marked as sensitive data.

In order to see the content and explanatory notes of SED H120 please click [here](Forms/H120_en.htm).