**DA071 – Identification of Overpayment**

**Purpose of the SED:**

The SED DA071 is used for identification of Overpayment.

This SED can be sent both by the Debtor Liaison Body or Creditor Liaison Body if one of the institutions has identified the overpayments. It is mandatory to indicate the role of the sender as the following steps differs depending if the sender is Debtor Liaison Body or Creditor Liaison Body.

Acronyms used in DA071:

* IO – identification of overpayment;
* CLA – claim.

Reimbursement SEDs includes 2 parts: global and individual.

Global part of DA071 includes following mandatory fields:

* **Reference number** – “Global IO Reference Liaison Body” – a reference number of the IO claim which allows to identify the claim in the next steps of the exchange and in any future communication (links the SEDs). It is a unique number for given claim and is repeated subsequently in the following SEDs at the global and at the individual level of SED.
* **Identification of the sender** – with a choice between the Creditor and Debtor, which is important for the order of next steps;
* **Total number of individual overpayments** – which summarize the number of individual overpayments and should be equal to the number of repeated (⭮) individual parts;
* **Total amount of individual overpayments** – which summarize the amounts of the overpayments specified in each individual part;
* **Date of submission** – with a date on which DA071 is submitted by the sending Liaison Body (Case Owner).

Individual part of DA071, which can be repeated (⭮), allows to provide information about each individual IO and includes following mandatory fields:

* **ID Creditor / Debtor Institution** – with identification data (Institution ID, institution name) either of the institution of the place of residence / stay which provided benefits and requested reimbursement (Creditor) or the competent institution which issued entitlement document and is responsible for covering the cost of the benefits (Debtor);
* **References** – a set of references which allows to identify the overpayments on global and individual level and connect it with the original claim for which overpayment are identified, including:
	+ “Global IO Reference Liaison Body” - a reference number of the IO copied from the global part of DA071, which allows to link the individual IO with the global part of DA071;
	+ “Global CLA reference Creditor Liaison Body” – a reference number of the original claim copied from the DA010 for which IO are identified;
	+ “Individual IO number Liaison Body” – a reference number of the individual overpayment which allows to identify the individual overpayment in the next step of the exchange and in any future communication (links the SEDs). It is a unique number for given individual overpayment and is repeated subsequently in the following SEDs at the individual level of SED.
	+ “Individual CLA number Creditor Liaison Body” – a reference number of the individual claim copied from the DA010 for which IO are identified.
* **Refund period** – the period for which the overpayment has been identified;
* **Refund amount** – the amount of the overpayment which has been identified;
* **Refund reason** – with reasons for identification of the overpayment with following choices:
	+ 01 - Contestation has been issued for paid claim – to be chosen if after the claim has been paid a contestation had to be issued and was accepted. Date on which contestation has been issued has to be provided;
	+ 02 - Credit note has been issued for paid claim – to be chosen if after the claim has been paid a credit note had to be issued and was not contested. Date on which credit note has been issued has to be provided;
	+ 03 - Down payment amount exceeded the final payment – to be chosen if after the claim has been settled the amount which had to be paid was less than the paid down payment;
	+ 99 - Other [field 'Other' should be filled in] – to be chosen if any of the available reasons is applicable. Other reason has to be provided.
* **Person receiving benefits** – an information about the person who received the benefits in kind;
* **Individual CLA amount** – the amount of the claim from the individual part of DA010 for which the overpayment has been identified.

It is possible to add attachments to DA071.

In order to see the content and explanatory notes of SED DA071please click [here](Forms/DA071_en.htm).