**DA025 – Reply to Contestation to Claim Interest on Late Payment - Interest**

**Purpose of the SED:**

The SED DA025 is used to reply to contestation to claim interest on late payment.

DA025 can be sent several times, each time for a new batch of the individual claims which were contested.

Acronyms used in DA025:

* ILP – interest on late payment;
* COC\_ILP – contestation to claim interest on late payment;
* RPY\_COC\_ILP – reply to contestation to claim interest on late payment.

Reimbursement SEDs includes 2 parts: global and individual.

Global part of DA025 includes following mandatory fields:

* **Reference numbers:**
	+ “Global ILP Reference Creditor Liaison Body” – a reference number of the ILP claim specified in the DA020, which should be copied without any change;
	+ “Global COC\_ILP Reference Debtor Liaison Body” – a reference number of the COC\_ILP claim specified in the DA024, which should be copied without any change;
	+ “Global RPY\_COC\_ILP Reference Creditor Liaison Body” - a reference number of the reply to contestation to ILP claim which allows to identify the reply in the next steps of the exchange and in any future communication (links the SEDs). It is a unique number for given reply and is repeated subsequently in the following SEDs at the global and at the individual level of SED.
* **Total number of contestation replies** – which summarize the number of the replies for individual contestation and should be equal to the number of repeated (⭮) individual parts;
* **Total amount of accepted contestations** – which summarize the amounts of the accepted contestation to ILP claim which are specified in each individual claim. If none of the contestation was accepted the amount is equal 0;
* **Date of submission** – with a date on which DA025 is submitted by the Creditor Liaison Body (Case Owner).

Individual part of DA025, which can be repeated (⭮), allows to provide information about the reply to each contestation for individual ILP claim and includes following mandatory fields:

* **ID Creditor / Debtor Institution** – copied from DA020 – with identification data (Institution ID, institution name) either of the institution of the place of residence / stay which provided benefits and requested reimbursement (Creditor) or the competent institution which issued entitlement document and is responsible for covering the cost of the benefits (Debtor);
* **References** – a set of references which allows to identify the COC\_CRN\_ILP on global and individual level and connect it with the previous SEDs, including:
	+ “Global ILP Reference Creditor Liaison Body” – a reference number of the ILP claim specified in the DA020, which allows to link individual COC\_ILP with the original ILP claim (DA020) and should be copied without a change;
	+ “Global COC\_ILP Reference Debtor Liaison Body” – a reference number of the COC\_ILP specified in the global part of DA024 which allows to link individual reply to contestations RPY\_COC\_ILP with the COC\_ILP (DA024) and should be copied without a change;
	+ “Global RPY\_COC\_ILP reference Creditor Liaison Body” - a reference number of the RPY\_COC\_ILP specified in the global part of DA025 which allows to link individual replies with the global part of DA025 and should be copied without a change;
	+ “Individual ILP number Creditor Liaison Body” – a reference number of the individual ILP claim specified in the individual part of DA020 which allows to link the individual RPY\_COC\_ILP (DA025) with individual ILP claim (DA020) and should be copied without a change;
	+ “Individual COC\_ILP Number Debtor Liaison Body ” – a reference number of the individual COC\_ILP specified in the individual part of DA024 which allows to link the individual RPY\_COC\_ILP (DA025) with the individual COC\_ILP (DA024) and should be copied without a change;
	+ “Individual RPY\_COC\_ILP number Creditor Liaison Body” – a reference number of the individual RPY\_COC\_ILP which allows to identify the replies in the next steps of the exchange and in any future communication (links the SEDs). It is a unique number for given reply and is repeated subsequently in the following SEDs at the individual level of SED.
* **Person receiving benefits** – copied from DA020 – an information about the person who received the benefits in kind;
* **Reply to contestation** – with a list of predefined reasons:
	+ 01 – Contestation accepted in full – should be chosen if the contestation is accepted and the claims are being withdrawn from the ILP claim (DA020). If this reason is chosen amount of the accepted contestation must be provided. This amount is being summarized in the **Total amount of accepted contestation** in the global part;
	+ 02 – Contestation partially accepted and invoice concerned decreased – should be chosen if only part of the contestation for ILP claim has been accepted. If this reason is chosen adjusted amount of the individual interest should be provided (amount of claim which is still to be paid);
	+ 03 – Initial claim not pain in time, paid on – should be chosen if the ILP claim has not been paid within the deadlines specified in the regulations. If this reply is chosen a date must be provided;
	+ 04 – Initial claim not contested in time – date of contestation – should be chosen if the initial claim for which ILP claim has been introduced has been contested after the 18 months of the end of the month during which they were introduced to the Debtor Liaison Body (art. 12 par. 1 S9). If this reply is chosen a date must be provided;
	+ 05 – ILP submitted in time - – should be chosen if the ILP claim has not been introduced after the deadline, i.e. before the 6 month following the month during which the late payment was made. If this reply is chosen a date must be provided
	+ 06 – Down payment not paid in time, paid on… - should be chosen if the down payment has been made after the six month of the end of the month during which the claims was introduced;
	+ 07 – Down payment did not cover 90% of the total claim, covered… – should be chosen if the paid down payment were less than 90%;
	+ 99 - Other – should be chosen if none of the replies available is applicable and it is a free text field. If this reply is chosen details about the other reason must be provided in the free text field;

It is possible to choose only one reply among the ones available. If the reply to contestation reason is different for each individual claim contestation you have to issue several DA025 each for new batch of individual claim contestation with reply which applies, i.e. DA025 is issued for 10 individual claims contestations with reason no 01, another DA025 is issued for next [new] 10 individual claims contestations with reason no 02, etc.

It is possible to add attachments to DA025. Especially the proof to support the reply to contestations.

In order to see the content and explanatory notes of SED DA025 please click [here](Forms/DA025_en.htm).